

Gaming Authority Meeting
Little Traverse Bay Bands of Odawa Indians
Executive Conference Room
1760 Lears Rd, Petoskey, MI 49770
August 15, 2020

Call to Order: 10:10

Gaming Authority Roll Call: Chairperson Matt Stemkoski, Vice-Chair Mary Kilmer
Secretary/Treasurer, Don Lasley

Odawa Casino Resort Staff Present: General Manager Ron Olson, Director of Human Resources
Andrea Shananaquet, Director of Finance Roger Borton, Director of Marketing Alan Bouschor
James Herrera

Guests: Rachel Cope Via phone conference
Chris Torres and Anthony Garduno CBR Resources LLC

Motion made by Matt Stemkoski and supported by Donald Lasley to adopt agenda for August
15, 2020.

Vote: 3– Yes, 0 – No, 0 – Abstained, 0– Absent

Motion carried.

Motion made by Donald Lasley and supported by Mary Kilmer to approve July 25, 2020
Meeting Minutes.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Guests from **CBR Complete Business Resources LLC**. Discussions providing insurance,
payroll and management related audit services of existing policies

Break 10:55

Resume 11:07

OCR Report:

- Review 2nd Quarter financials to be reported to Tribal council
- Review Revenue projections for fiscal 2021 as requested by AFC
 - Provide Best and Worst case scenarios financial projections for 2021
- Cost overrun Hotel parking lot 160K
 - Repairs to parking lot turnaround, crumbling foundation, pothole removal added additional square footage replacement to original scope of repairs.

- RFP Petoskey Casino and Hotel Surveillance system, Replacement of cameras and system storage
- 2nd Quarter Promotions Overview
- Review progress MacCity expansion progress

Public Comment 1:01

Public Comment Closed 1:02

Gaming Authority Reports:

Chairperson: Matt Stemkoski, No report given

Vice-Chair: Mary Kilmer No report given

Secretary/Treasurer: Donald Lasley no report given

Motion made by Donald Lasley and supported by Matt Stemkoski to accept OCR Report.

Vote: 3– Yes, 0 – No, 0 – Abstained, 0– Absent

Motion carried.

Motion made by Don Lasley and supported by Matt Stemkoski to approve revision employee hand book policy **revision #25. Page 18, Compensation and time**, Paragraph **Breaks**, **Maximum 45 minute break time for every 10 hours worked.**

Vote: 3– Yes, 0 – No, 0 – Abstained, 0– Absent

Motion carried.

Motion made by Don Lasley and supported by Matt Stemkoski to approve revision employee hand book policy **revision #26. Page 69, Team Member Gaming**, Addendum related to Online Sports betting and online Gaming as written. ***Unless special authorization given by General Manager, Sports Betting and Online Gaming will so apply to Team Member Gaming.***

Vote: 3– Yes, 0 – No, 0 – Abstained, 0– Absent

Motion carried.

Adjournment:

1:02PM. Motion made by Donald Lasley and supported by Matt Stemkoski to adjourn.

Vote: 3– Yes, 0 – No, 0 – Abstained, 0– Absent

Motion carried.

These Minutes have been read and are approved/corrected/written.

Donald Lasley

Gaming Authority Treasurer/Secretary